**Handout: Community Action Group Planning Worksheet**

**Step 1: Who Should Be Involved?** List individuals or groups who should be invited to the Community Action Group. Include the sector (health, education, housing, etc.) and why they’re important.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name/Group** | **Sector** | **Why They're Important** | **Contact Ideas** | |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

**Step 2: First Meeting Plan**

* Where will it take place?
* What food or icebreakers will create a welcoming environment?
* What’s the goal of the first gathering?

**Step 3: Roles to Consider**

|  |  |  |
| --- | --- | --- |
| Role | Potential Person | Notes |
| Facilitator |  |  |
| Note-Taker |  |  |
| Community Connector |  |  |

**Community Resilience Survey Drafting Sheet**

**Instructions:** Work in small teams to brainstorm 5–7 questions in your assigned area.

**Section 1: Needs & Vulnerabilities**

**1.**

**2.**

**3.**

**4.**

**5.**

**6.**

**7.**

**Section 2: Assets & Strengths**

**1.**

**2.**

**3.**

**4.**

**5.**

**Section 3: Resilience Indicators**

1.

2.

3.

4.

5.

**Handout 3: Facilitation Tips for Community Meetings**

* Create space for storytelling
* Practice deep listening
* Use visuals and participatory tools (maps, timelines)
* Share leadership roles
* Celebrate progress often